



Regional Access Inc.
1609 Trumansburg Road
Ithaca, New York 14850
www.RegionalAccess.net

T: 607.319.5150
F: 607.319.5156
freight@RegionalAccess.net



NEW CUSTOMER INFORMATION SHEET For Freight Customers

Customer Contact Information

Customer Business Name: _____

Main Contact Name: _____

Address: _____

City, State, Zip: _____

County: _____

Phone Number: _____

Alternative or Mobile Number: _____

Fax Number: _____

Email: _____

Website Address: _____

Tax ID #: (please complete attached W-9): _____

Pick up Information (Please note, preferred pick up time may not be available)

Address: _____

City, State, Zip: _____

Phone Number: _____

Operating Hours: _____

Preferred Pick up Day(s): _____

Earliest Pick up Time: _____

Latest Pick up Time: _____

No Pick ups Between: _____

Special Delivery Notes: _____

Delivery Information

Delivery Location of product: _____

Delivery Address: _____

Operating Hours: _____

Preferred Delivery Days: _____

Earliest Delivery Time: _____

Latest Delivery Time: _____

Note: If there will be multiple delivery locations please attach a separate sheet listing all pertinent information for each location.

Accounts Payable Information

Contact Name: _____

Phone Number: _____

Contact Email: _____

Do you want a credit application?